

## Upcoming Courses of Assam Administrative Staff College for the year 2016-17

Sl. No	Code No.	Course Title	Category	Sponsored By	Duration		Course Director	Course Assistant
					From	To		
<b>December, 2016</b>								
1.	2016-17	Workshop on Promoting Innovation : Agriculture, Health, Education & Transport. <b>Centre for I&amp;FS</b>	State	GoA	05/12/2016	06/12/2016	K.Rajkhowa R.M.Dubey	Kakoli Acharyya
2.	2016-17	Cyber Security <b>Centre for e-Governance</b>	State	DoPT/GoI	05/12/2016	07/12/2016	L.N.Thakur	Kankan Borah
3.	2016-17	SDGs and State Priorities <b>Centre for SDGs</b>	State	GoA	05/12/2016	07/12/2016	V.Barua J.C.Phukan	Anupam Neog
4.	2016-17	ToT on Intensive Training Programme at AASC.	State	DoPT/GoI	05/12/2016	09/12/2016	Ritupurna Chakraborty	T.Boro/ K.Doungel
5.	2016-17	Rapid Visual Screening of Building for Earthquake Risk Mitigation.	State	NIDM	06/12/2016	08/12/2016	Monidipa Borkotoki	C.Mili
6.	2016-17	Master Trainers Certification Programme on e-Prastuti - Standardisation of Websites. <b>Centre for e-Governance</b>	State	GoA/IT	12/12/2016	14/12/2016	N.Sarma	Kankan Borah
7.	2016-17	Direct Trainer Skills (DTS)	National	DoPT/GoI	12/12/2016	16/12/2016	L.N.Thakur	J.Das
8.	2016-17	Capacity building to prevent initiation of Court cases against Govt. with specific reference to Health department <b>Centre for Law &amp; Justice</b>	State	GoA	12/12/2016	16/12/2016	Swapna Dutta K.Rajkhowa T.M.Sarmah	DibbyaJyoti Sarma
9.	2016-17	Leadership & Management for Officers of Panchayat & Rural Development	State	GoA	12/12/2016	16/12/2016	Monidipa Borkotoki	S.Ghosh
10.	2016-17	ToT on Intensive Training Programme at Assam at Survey Settlement Training Centre	State	DoPT/GoI	12/12/2016	16/12/2016	Ritupurna Chakraborty	T.Boro/ K.Doungel
11.	2016-17	Induction Training Programme for Meghalaya Civil Service probationers	State	MATI	13/12/2016	15/12/2016	K.Rajkhowa	C.Mili
12.	2016-17	e-Governance <b>Centre for e-Governance</b>	State	DoPT/GoI	19/12/2016	21/12/2016	N.Sarma	Kankan Borah
13.	2016-17	Magistracy for ACS Officers <b>Centre for Law &amp; Justice</b>	State	GoA	19/12/2016	21/12/2016	Swapna Dutta K.Rajkhowa/ T.M.Sarmah	Dibbya Jyoti Sarma
14.	2016-17	Design of Training (DoT)	National	DoPT/GoI	19/12/2016	23/12/2016	V.Barua	S.Ghosh
15.	2016-17	ToT on Intensive Training Programme at Assam Survey Settlement Training Centre.	State	DoPT/GoI	19/12/2016	23/12/2016	Ritupurna Chakraborty	T.Boro/ K.Doungel
16.	2016-17	Making Change Easy (Change Management) <b>Centre for L.D.</b>	State	GoA	<b>20/12/2016</b>	<b>22/12/2016</b>	Monidipa Borkotoki	Bhargav Jyoti Bora
17.	2016-17	Knowledge, Management & Institutional Learning <b>Centre for I&amp;FS</b>	State	GoA	28/12/2016	29/12/2016	K.Rajkhowa/ R.M. Dubey	Kakoli Acharyya
18.	2016-17	Facilitation	National	DoPT/GoI	28/12/2016	30/12/2016	V.Barua	J.Das
19.	2016-17	Competency Based Training	State	GoA	28/12/2016	30/12/2016	Monidipa Borkotoki	C.Mili

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20.	2016-17	Workshop on Social Impact of Drug Trafficking <b>Centre for Law &amp; Justice</b>	State	GoA	30 <sup>th</sup> December, 2016		Swapna Dutta / K.Rajkhowa	Dibhya Jyoti Sarrma
<b>January, 2017</b>								
21.	2016-17	e-Procurement <b>Centre for e-Governance</b>	State	DoPT/GoI	02/01/2017	03/01/2017	L.N.Thakur	Kankan Borah
22.	2016-17	Innovation in Administration & Public service delivery <b>Centre for I&amp;FS</b>	State	GoA	02/01/2017	04/01/2017	K.Rajkhowa R.M.Dubey	Kakoli Acharyya
23.	2016-17	Training Course on for Officers of SCERT	State	GoA/SCERT	02/01/2017	06/01/2017	K.Rajkhowa	C.Mili
24.	2016-17	Training on handling Court cases with particulars reference to functional domain of the department (Education Deptt.) <b>Centre for Law &amp; Justice</b>	State	GoA	02/01/2017	06/01/2017	Swapna Dutta/ T.M.Sarmah	Dibhya Jyoti Sarrma
25.	2016-17	ACS Officers on Office Procedure of Secretariat	State	GoA	02/01/2017	06/01/2017	Monidipa Borkotoki	C.Mili
26.	2016-17	SDGs – Effective Implementation <b>Centre for SDGs</b>	State	GoA	09/01/2017	10/01/2017	V.Barua / Dr. R.M. Dubey	Anupam Neog
27.	2016-17	ToT on Good Governance (2 <sup>nd</sup> ARC Module)	State	GoA	09/01/2017	11/01/2017	Monidipa Borkotoki	T.Boro
28.	2016-17	Magistracy Course for ACS Officers (Backlog)	State	DoPT/GoI	09/01/2017	11/01/2017	K.Rajkhowa	S.Ghosh
29.	2016-17	Ethical Issues (Ethics in Governance & Delivery) <b>Centre for L.D.</b>	State	GoA	19/01/2017	20/01/2017	Monidipa Borkotoki	Bhargav Jyoti Bora
30.	2016-17	Master Trainers Certification Programme on e-Prastuti - Standardisation of Websites <b>Centre for e-Governance</b>	State	GoA/IT	19/01/2017	21/01/2017	N.Sarma	Kankan Borah
31.	2016-17	Workshop on Problems in dealing with Court cases for Deputy Commissioners <b>Centre for Law &amp; Justice</b>	State	GoA	30 <sup>th</sup> January, 2017		Swapna Dutta/ T.M.Sarmah	Dibhya Jyoti Sarrma
<b>February, 2017</b>								
32.	2016-17	Government Process Reengineering in collaboration with NISG <b>Centre for e-Governance</b>	State	GoA (C.F)	01/02/2017	03/02/2017	N.Sarma	Kankan Borah
33.	2016-17	Training on ST/SC Reservation Policy <b>Centre for Law &amp; Justice</b>	State	GoA	02/02/2017	03/02/2017	Swapna Dutta/ T.M.Sarmah	Dibhya Jyoti Sarrma
34.	2016-17	Innovations & Managing Change <b>Centre for I&amp;FS</b>	State	GoA	02/02/2017	04/02/2017	K.Rajkhowa/ R.M. Dubey	Kakoli Acharyya
35.	2016-17	Revenue Administration (Backlog)	State	DoPT/GoI	02/02/2017	04/02/2017	V.Barua	K.Doungel
36.	2016-17	Workshop on Issues involved in man-animal conflict for Officers of IFS	National	GoI	06/02/2017	07/02/2017	Swapna Dutta	T.Boro
37.	2016-17	In-service Training Programme at Singapore.	State	GoA	06/02/2017	10/02/2017	Monidipa Borkotoki	S.Ghosh

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Sl. No	Code No.	Course Title	Category	Sponsored By	Duration		Course Director	Course Assistant
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38.	2016-17	Training Course on for Officers of SCERT	State	GoA/ SCERT	06/02/2017	10/02/2017	V.Barua	C.Mili
39.	2016-17	Information Security Management in collaboration with NISG <b>Centre for e-Governance</b>	State	GoA (C.F)	08/02/2017	10/02/2017	L.N.Thakur	Kankan Borah
40.	2016-17	SDGs – Effective Implementation. <b>Centre for SDGs</b>	State	GoA	13/02/2017	14/02/2017	V.Barua / J.C.Phukan	Anupam Neog
41.	2016-17	Linux & Libre Office <b>Centre for e-Governance</b>	State	GoA	13/02/2017	17/02/2017	N.Sarma	Kankan Borah
42.	2016-17	Mandatory In-Service Training Programme for ACS Officer	State	GoA	13/02/2017	24/02/2017	Swapna Dutta	T.Boro/ K.Doungel
43.	2016-17	Working in Teams <b>Centre for LD</b>	State	GoA	<b>16/02/2017</b>	<b>17/02/2017</b>	Monidipa Borkotoki	Bhargav Jyoti Bora
44.	2016-17	Creativity & Innovation at Workplace <b>Centre for I&amp;FS</b>	State	GoA	20/02/2017	22/02/2017	K.Rajkhowa/ R.M.Dubey	Kakoli Acharyya
45.	2016-17	Training Course on for Officers of SCERT	State	GoA/ SCERT	20/02/2017	24/02/2017	Monidipa Borkotoki	S.Ghosh
46.	2016-17	In-Service Training programme at ATI, Mysore	State	GoA	20/02/2017	03/03/2017	K.Rajkhowa	C.Mili
47.	2016-17	Competency Based Training	State	GoA	27/02/2017	01/03/2017	L.N.Thakur	J.Das

### March, 2017

48.	2016-17	Training in handling Court Cases with particular reference to functional domain of work department <b>Centre for Law &amp; Justice</b>	State	GoA	02/03/2017	04/03/2017	Swapna Dutta T.M.Sarmah	Dibhya Jyoti Sarrma
49.	2016-17	Workshop on partnership with industries/business houses for achieving SDGs <b>Centre for SDGs</b>	State	GoA	6 <sup>th</sup> March, 2017		V.Barua / Dr. R.M. Dubey	Anupam Neog
50.	2016-17	Innovations and Leadership <b>Centre for I&amp;FS</b>	State	GoA	06/03/2017	08/03/2017	Monidipa Borkotoki	Kakoli Acharyya
51.	2016-17	Workshop on Bigdata. Analytics. <b>Centre for e-Governance</b>	State	GoA (C.F)	10 <sup>th</sup> March, 2017		L.N.Thakur	Kankan Borah
52.	2016-17	Interpersonal Relations & Communication. <b>Centre for L D</b>	State	GoA	<b>14/03/2017</b>	<b>16/03/2017</b>	K.Rajkhowa/ T.M.Sarmah	Bhargav Jyoti Bora

### Secretariat Training School for the year 2016-17

Sl. No.	Year	Group	Batch	Sponsored By	From	To	Nos. of participants
1.	2016-17	Group - B	Batch - 37	GoA	01/07/2016	25/07/2016	35
2.	2016-17	Group - A	Batch - 117	GoA	10/08/2016	06/09/2016	35
3.	2016-17	Group - B	Batch - 38	GoA	15/08/2016	07/10/2016	35
4.	2016-17	Group - A	Batch - 118	GoA	01/11/2016	23/11/2016	35
5.	2016-17	Group - B	Batch - 39	GoA	18/01/2017	14/02/2017	35

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						From	To		
6.	2016-17	Group - A	Batch - 119		GoA	15/03/2017	07/04/2017		35

**N.B. There may be changed of dates & Course Directors or cancellation & deferment of certain training courses due to various unavoidable factors and circumstances.**