

**GOVERNMENT OF ASSAM
DIRECTORATE OF TRAINING
ASSAM ADMINISTRATIVE STAFF COLLEGE
KHANAPARA: GUWAHATI**

NOTICE INVITING TENDER

No. AASC (T/C) 37/2010/91

Dated Guwahati the 17th of January 2014

Sealed tenders affixed with non-refundable court fee stamps of Rs 8.25/- (Rupees eight and paise twenty five only) are invited from reputed registered dealers or their authorized dealers/manufacturers for supply of the following item/items:

Sl No	Items	Unit	Specifications
1	Desktop Computers	40	Processor Intel Core - i5 - 4440 or equivalent, Memory 4 GB, Hard disk - 1 TB 7200 rpm serial ATA HDD, 19" LCD Colour Monitor, Optical Drive -22 X SATA DVD Writer, USB MM Keyboard, USB Optical Mouse, Integrated Gigabit Ethernet and Wi-Fi Controller, Integrated HD Graphics & High Definition Audio, Dual Operating System Windows 8 (with License) and Linux with Media, 3 years Comprehensive Warranty
2	MS Office 10 (With User License)	40	-

The last date of submission of the tender is 2 pm of 28th of January, 2014 and these would be opened on the same day at 3 pm in the chamber of the Administrative Officer in the presence of the tenderers or their authorized representatives who may like to be present at the time of the opening of the tenders. If that day happens to be a holiday, the tenders would be opened on the next working day.

For more details, the interested tenderers may contact the Administrative Officer, AASC on any working day during office hours or may log onto the website, www.aasc.gov.in.

**Director of Training
Assam Administrative Staff College,
Jawaharnagar, Khanapara, Guwahati – 22**

Terms and conditions:

The following documents should be submitted along with the tender:

1. Items quoted should be of national/international brand with technical literature.
2. Parties should have authorized service centres at Guwahati. Details of after sales service facilities available at Guwahati should be mentioned along with address, name(s), of contact person(s), number of service engineers available etc.
3. The tenders should be accompanied by a demand draft of Rs. 1000.00 in favour of “Director of Training, Assam Administrative Staff College”, which is refundable.
4. Copy of the Dealership Certificate and Registration should be submitted along with the tender/ Proprietary articles certificate, in case of manufacturer.
5. Copies of the PAN and TAN nos. should be submitted along with the tender.
6. The tenderer should submit their experience certificate along with their annual turnover for the last three days.
7. Rates quoted should be inclusive of all admissible taxes and should be valid for a period of 1 (one) year from the date of the quotation.
8. The items should be installed at Assam Administrative Staff College, Khanapara, Guwahati.
9. The selected party should submit bank guarantee equivalent to the ordered value in favour of “Director of Training, Assam Administrative Staff College”.
10. The warranty should be comprehensive and should be valid for 3 (three) years.
11. The selected party should place one service engineer at Assam Administrative Staff College during the warranty period. The service engineer should visit Assam Administrative Staff College everyday irrespective of any call from Assam Administrative Staff College. It will be the sole responsibility of the selected party to keep systems up. The party will have to submit a declaration in this regard along with the quotation.
12. The Director of Training, Assam Administrative Staff College, Jawaharnagar, Guwahati-22 reserves the right to accept or reject any one or all tenders without assigning any reason thereof.

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