

GOVERNMENT OF ASSAM
DIRECTORATE OF TRAINING
ASSAM ADMINISTRATIVE STAFF COLLEGE
JAWAHARNAGAR;KHANAPARA;GUWAHATI – 781 022

TENDER NOTICE

No.AASC(EQ)30/2006/Pt./58,

Dated Guwahati the 16th August 2013

Sealed quotation affixed with non-refundable court fee stamp of **Rs.8.25/- (Rupees Eight and twenty five paise only)** only are invited from reputed service provider manufacturers / authorised dealers for Annual Maintenance Contract (AMC) of the following equipment with service centre at Guwahati by **August 30, 2013 (2 PM)**. The quotations would be opened on the same day i.e. **August 30, 2013 at 3 PM**.

Sl.	Description	Make & Model	Quantity	Remarks
1.	Desktop Computer	P-IV ACER	10	
		P-IV ACER	10	
		P-IV HP-Compaq	04	
		P-IV HCL	01	
		P-IV HP	20	
		Total	45	
2.	Server	P-IV ACER	1	
		P-IV HCL Infinity GL Server	1	
		HP Xeon Server	1	
		Total	3	
3.	Lap Top	P-IV Compaq (Vista)	3	
		P-IV HP (Windows 7)	5	
		Total	8	
4.	Color Laser Printer	HP Laserjet 2550	2	
5.	Officejet	HP Officejet J5500	1	
6.	A3 Laser Printer	HP Laserjet 5200	1	
7.	A4 Laserjet Printer	HP Laserjet 1010	5	
		HP Laserjet 1020	7	
		HP Laserjet P 1505	1	
		HP Laserjet P 1505n	5	
		HP Laserjet P 1007	2	
		Samsung ML-1640	3	
8.	Network Printer	HP Laserjet P 1606dn	2	
		Total	29	
9.	Multiple CD Writer	1:7 U-Reach	1	
10	Scanner	HP Scanjet G3110	5	
11	LCD Projector	VIVITEK 2500 Lumens (Ceiling Mounted)	2	
		INFOCIS (Ceiling Mounted)	2	
		LG (Portable)	4	
		Total	9	
12.	Network Devices	Entire LAN Connection & Wireless Access Points including switches / hubs IO boxes and Networking devices		Administrative & Hostel Block
13.	UPS	Numeric UPS 5000 5 KVA	1	
		Uniline UPS 5 KVA	1	
		Uniline UPS 5 KVA	1	
		Uniline UPS 5 KVA	1	
		Uniline UPS 3 KVA	1	
		Total	5	

TERMS AND CONDITION

1. The party should keep ready stock of all spare parts required for rectification of the problems to avoid down time of the systems.
2. The party should allot one / two Service Engineers to look after all systems at Assam Administrative Staff College (AASC) covered under AMC. He / she should visit AASC in the morning every alternate day and inspect all the log book of the systems covered under AMC individually, irrespective of any complains reported by AASC.
3. Service Engineer should record in the log book of each system indicating action taken and system up time with signature of authorised officer of AASC.
4. The party should rectify problems relating to hard ware, operating system and network.
5. Payment will be made for AMC subject to the submission of Bank Guarantee of equal amount.
6. The quotation should be submitted along with details of customers and details of service engineers along with complete address at Guwahati.
7. Item wise rates should be quoted. Quoted rates should be inclusive of all charges, including admissible taxes.
8. The Director of Training reserves the right to accept any one or all quotations without assigning any reason thereof.
9. The AMC would also include LAN / maintenance Network devices of entire Administrative & Hostel block of AASC and anti virus solution for all the clients / servers.
10. The parties should enclose certificate of their being authorized service provider of the particular brand.
11. The parties should give attested copies of PAN and TIN certificates.
12. Up to date tax clearance certificates should be furnished.

The Director has the right to accept / reject any one or all tender papers without assigning any reason thereof.

Director of Training
Assam Administrative Staff College
Jawaharnagar, Khanapara, Guwahati – 781 022