

GOVERNMENT OF ASSAM
DIRECTORATE OF TRAINING
ASSAM ADMINISTRATIVE STAFF COLLEGE
JAWAHARNAGAR;KHANAPARA;GUWAHATI – 781 022

NOTICE INVITING TENDER

No.AASC (RO)118/2016/1

Dated Guwahati the 17th of June, 2016

Sealed quotations affixed with non-refundable court fee stamp of **Rs.8.25/- (Rupees Eight and twenty five paise only)** only are invited from the reputed registered firms for supply and installation of inbuilt RO water purifier with cooler along with stabilizer of reputed make and model in this Directorate by **June 30, 2016**. The quotations would be opened on the same day i.e. **June 30, 2016 at 3 pm**. The interested firms may collect the tender documents from the Administrative Officer, Assam Administrative Staff College during the office hours on payment of Rs. 500/-(Rupees Five Hundred only in cash) which would be non-refundable from **June 20, 2016** onwards.

The tender documents may also be downloaded from the website, www.aasc.gov.in. However, the payment of Rs 500/- will have to be made in any case.

The Director of Training, Assam Administrative Staff College reserves the right to accept or reject any or all tender papers without assigning any reasons thereof.

Director of Training
Assam Administrative Staff College
Guwahati – 781 022

TENDER DOCUMENT

**FOR SUPPLY AND INSTALLATION OF
INBUILT RO WATER PURIFIER WITH
COOLER ALONG WITH STABILIZER**

AT

**ASSAM ADMINISTRATIVE STAFF
COLLEGE SOCIETY
JAWAHARNAGAR, KHANAPARA
GUWAHATI, ASSAM
781022**

Web Site: www.aasc.gov.in

TERMS AND CONDITIONS

1. The tenderer should enclose copy of valid Registration Certificate/Trade License.
2. The tenderer should have PAN and registration under VAT for the state of Assam. A copy of certificate of PAN and registration under VAT for the state of Assam should be enclosed.
3. The tenderer should submit copy of the up to date tax clearance
4. The tenderer should have done similar jobs during last 2 years in Govt./Semi Govt. institutions/Govt. of India undertakings/autonomous body.
5. Item-wise rates should be quoted in words as well as figures. Quoted rates should be inclusive of all charges, including admissible taxes and all accessories.
6. The firm should have a valid dealership certificate of the manufacturer.
7. The firm should have an annual turnover of Rs. 5.00 lakh or more during the last 3 years.
8. The tender should be accompanied by earnest money of Rs.5,000/-(Rupees Five thousand only) in the form of demand draft in favour of “Director, Assam Administrative Staff College Society”. Tenders without earnest money shall be rejected.
9. The tenderer should submit the money receipt of Rs. 500.00(Rupees Five Hundred only), which is the tender document fee obtained from this office along with the bid.
10. The tenderer should provide warranty/guarantee and free service for a period of minimum one year from the date of installation.
11. The tenderer should submit details of service centres along with the name, designation and contact numbers of the persons.
12. The defective water coolers and RO purifier systems (if found defective) shall be replaced by the agency without any additional charge during guarantee period of supplied items. The replacement will have to be carried out within 7 days of the intimation being received from this Directorate.

The Director has the right to accept / reject any one or all tender papers without assigning any reason thereof.

Director of Training
Assam Administrative Staff College
Jawaharnagar, Khanapara, Guwahati – 781 022

Particulars/Profile of the firm

1. Name of the Tendering firm :

2. Office address in Guwahati :

3. i) Telephone No. :
- ii) Mobile phone No. :
- iii) E-Mail :
- iv) Fax No. :

4. Name/residential address/Phone No. Of :
Service centre during working days and weekends

5. Whether the firm is proprietary/partnership :

6. PAN no. :

7. VAT Registration :

8. Name & Address of partners :

(Please enclose a copy of partnership deed/power of attorney)

9. Details of dealerships obtained from different:
Manufacturers(Additional sheets may be attached if required)

10. Date of establishment of the firm :

11. Business turnover of the firm during last 3 years
i.e. during 2013-14 :

2014-15 :

2015-16 :

Signature _____

Name & Address _____

of the firm _____

with seal _____

**Please attach separate sheet/s, if required and
Photocopies of Balance sheets of the last 3 years
(2013-14, 2014-15 and 2015-16)**

Annexure-II

STATEMENT SHOWING THE DETAILS OF SUPPLIES MADE IN GOVT./SEMI GOVT. INSTITUTIONS & OTHER AUTONOMOUS INSTITUTIONS DURING THE LAST 3 YEARS

Name/Address of Institution	Contract No.	Description of Year of supply order	Total cost of supply
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Signature _____

Name & Address _____

of the firm _____

with seal _____

Important Note: Please attach copies of letters & also performance certificates as proof of above information.

Rates quoted (inclusive of all accessories)

(Additional sheets may be attached if required)

Sl. No.	Particulars (specification)	Unit	Basic Rate (Rs.)	VAT (in %)	Rate inclusive of VAT
(1)	(2)	(3)	(4)	(5)	(6)
	Purification Capacity- 15LPH or more, Purified Water Storage Capacity- 20L, Material Should be stainless steel or food grade plastic, Floor standing, Ultra Filtration Membrane, Suitable for purification of tap/brackish water, Auto flushing system, Filter cartridges-Sediment, Block Carbon Filter and UF, Cooling Capacity-755 BTU/hr or more, Fan cooled condenser.				