

**GOVERNMENT OF ASSAM  
DIRECTORATE OF TRAINING  
ASSAM ADMINISTRATIVE STAFF COLLEGE  
KHANAPARA: GUWAHATI**

**NOTICE INVITING TENDER**

No. AASC (T/C) 37/ 2010/ Pt.I/ 39

Dated Guwahati the 28<sup>th</sup> of November 2016

Sealed tenders in a two- bid system, i.e. (i) Technical Bid and (ii) Financial Bid affixed with non-refundable court fee stamps of Rs 8.25/- (Rupees eight and paisa twenty five only) are invited from reputed registered dealers or their authorized dealers/manufacturers of national and international repute for the supply of following item/items:

Sl No	Items	Unit	Specifications
1	Desktop Computers	10	Processor Intel Core – i5 (4 <sup>th</sup> Generation) or equivalent, Memory 4 GB, Hard disk – 1 TB HDD, 19" LED Colour Monitor, Optical Drive -22 X SATA DVD Writer, USB MM Keyboard, USB Optical Mouse, Integrated Gigabit Ethernet and Wi-Fi Controller, Integrated HD Graphics & High Definition Audio, Dual Operating System Windows 8 (with License) and Linux with Media, 3 years Comprehensive Warranty
2	MS Office 2016	10	Professional (With User License)
3	Antivirus: Quick Heal Total Security	10	Latest version (With User License for 3 years)
4	Photo Copier Machine	1	Minimum copying speed (cpm): 45/45, Paper Size (Original/ image): A3/A3, RAM (MB): 256, Bye Pass: 50 Sheets
5	Laser Printer	6	Paper Size: A4 & Legal, Print Speed in PPM (A4): 14 with Duplex printing
6	White Board	10	3 feet X 5 feet with aluminium frame and stand

Interested tenderers may submit a written request on their company's letter head indicating the tender number and work description for issue of tender documents which should be addressed to the Administrative Officer, Assam Administrative Staff College. The cost of the tender documents is Rs 500/- (Rupees five hundred only), which is non-refundable and is to be paid in cash.

The sale of tender documents will start on 01/12/2016 from 10.00 am and close at 2 p.m. of 20/12/2016 and the last date of submission is 22/12/2016 upto 3 p.m and the technical bid will be opened on the same day at 3.15 p.m. Tenders received after the stipulated date and time are liable to be rejected. Tenders can also be downloaded from the website, [www.aasc.gov.in](http://www.aasc.gov.in). In all cases, tenders must be accompanied by the receipt of Rs 500/- (Rupees five hundred) only issued by this Directorate against the sale of tender documents.

The Director of Training, Assam Administrative Staff College, Guwahati reserves the right to accept or reject any or all tenders without assigning any reasons thereof.

**Sd/-  
Director of Training  
Assam Administrative Staff College,  
Jawaharnagar, Khanapara, Guwahati – 22**

**Copy to:**

1. The Principal Secretary to the Government of Assam, Administrative Reforms & Training Deptt., Dispur for favour of kind information.
2. Sri L. N. Thakur, Deputy Director (Comp) with a request to upload the tender notice in the AASC website.
3. The Director of Information and Public Relations, Assam, Dispur, Guwahati to publish the notice inviting tender in at least one English and one Assamese language widely-circulated local dailies of Assam.
4. Notice Board, AASC

Sd/-

**Director of Training  
Assam Administrative Staff College,  
Jawaharnagar, Khanapara, Guwahati – 22**